

From: [Hilty, Michael](#)
To: [Dugdale, Tom](#); [Kelly, Logan](#)
Cc: [Romero, Eugenia](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#)
Subject: Theatre 6815 & 5811
Date: Friday, March 31, 2023 11:18:00 AM
Attachments: [image001.png](#)

Good morning,

On Thursday, March 23rd, the Arts and Humanities 2 Panel reviewed new course requests for Theatre 6815 and 5811. Please see below for the Panel's feedback.

Theatre 6815 was unanimously approved with two recommendations:

- **Recommendation:** The Panel recommends clarifying if students are required to purchase the texts that are listed in the bibliography at the end of the course schedule on syllabus page 5. Additionally, they recommend that it be clarified to students what purpose these bibliographical texts serve within the course (such as required readings, recommended readings, class discussion points, etc.).
- **Recommendation:** The Panel recommends including the number of credit hours this course fulfills within the course syllabus.

Theatre 5811 was not voted on, as the Panel would like the following feedback items addressed in a revision submitted to curriculum.osu.edu:

- The Panel asks that the course assignments be more clearly explained within the course syllabus and a more clear and explicit assignment breakdown be provided. For example, on page 16 of the syllabus, there is a section on "Class Presentations". However, this section does not appear within the "Grading" section on page 15. Additionally, for these class presentations, the Panel was unclear if students were expected to present on both assigned presentation dates or simply just one of them.
- The Panel asks that the course readings be further explained, as they are unsure at what point within the semester students will be expected to engage with the readings. They ask that readings and course texts be assigned to the course calendar so they can gain a better understanding of student workload expectations.
- The Panel asks that the course absence policy be clarified, as discussed on syllabus page 16. At present, the absence policy states that students may miss 1 class and then all subsequent absences reduce their grade by one letter grade. However, attendance is listed as 20% of the grade on the grade breakdown provided on page 15. Will students be losing a letter grade from their 20% attendance score, or from their final grade? How are students expected to earn that 20% attendance score and how does it differ from the Participation and Discussion section?

Theatre 6815 will continue through the approval process and my office will advance the course to the Graduate School, while Theatre 5811 will be returned to the departmental queue via curriculum.osu.edu in order to address the above feedback.

Should you have any questions, please do not hesitate to reach out to Eugenia Romero, faculty Chair of the Arts and Humanities 2 Panel, or me.

All my best,
Michael

Michael Hilty

Curriculum and Assessment Coordinator

ASC Curriculum and Assessment Services The College of Arts and Sciences

306A Dulles Hall, 230 Annie and John Glenn Ave, Columbus, OH 43210

614-247-6089 Office

hilty.70@osu.edu / ascas.osu.edu

Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

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